

OFFICES OPEN, BY APPOINTMENT ONLY

Monday thru Thursday 8am to 4pm The Senior Center will remain closed until we are notified, by the State, when to reopen.

Pest control will be doing inside treatments in March.

Drop off documents and rent in the black box at the front of the office. Monday thru Thursday 8am to 4pm

SPRING GARDENS 201 SPRING GARDENS RD. BIRMINGHAM, AL 35217 205-841-5032 MAINTENANCE: 205-808-4177

STAFF DIRECTORY

Nita Clark - Property Manager Tammy Womble – Asst. Property Manager Deborah Butler-Service Coordinator Annie Thomas - Senior Center Manager Mike Lansford Ext. 1102 Ext. 1104 Ext. 1105 Ext. 1108 Ext. 1284



Laundry Room

The laundry rooms on LANE will be down for construction 3/1/2021. The laundry rooms on CIRCLE will be back up starting 3/1/2021.



TIPS WHEN PAYING YOUR RENT

Be sure your <u>correct</u> address is on the check or money order, to ensure the payment is posted to the correct account.

Try not to wrinkle, fold or tear payment, in any way. If the scanner can't read the document, it can't be deposited, and you will be asked to resubmit the payment.

The maintenance staff will wear protective masks and gloves while responding to work order requests at your apartment. The tenant must go to another room while staff is present. If you refuse to follow these instructions maintenance must leave, without completing the work.

This is for your protection and the protection of our staff. All maintenance requests should be called in to maintenance. 205-808-4177

REMINDER

Our office charges .25 per copy made for anything not relating to housing or projects generated by our office.

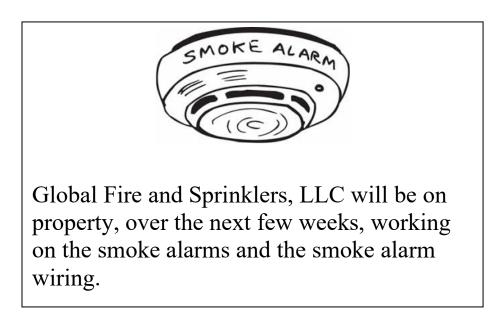
COVID-19 VACCINE

Unfortunately, we have been unable to get a commitment from the health department to administer vaccines, at our site.

If you lost a ring near the mailboxes, in front of the Senior Center building, during the month of January, please call the office, at 205-841-5032. **Please only call if you lost a ring <u>during the month of January 2021</u>.**



Daylight savings time begins March 14th. Don't forget to set your clocks forward 1 hour



Tammy Womble	28	21	14 DAYLIGHT SAVINGS TIME BEGINS	7	Feb 28	SUNDAY	March 2021
	29	22	5	œ	Mar 1	MONDAY	21
	30	23 PESTCONT/INSIDE-YELL	16 PEST CONT/INSIDE-GREEN	9 PEST CONT/ INSIDE-BLUE	2 PEST CONT/ INSIDE-PINK	TUESDAY	
1	31 LUNCH PICK UP (CENTER DINING ROOM 9AM TO 11AM)	24 LUNCH PICK UP (CENTER DINING ROOM 9AM TO 11AM)	17 LUNCH PICK UP (CENTER DINING ROOM 9AM TO 11AM)	10 LUNCH PICK UP (CENTER DINING ROOM 9AM TO 11AM)	3 LUNCH PICK UP (CENTER DINING ROOM 9AM TO 11AM)	WEDNESDAY	
	Apr 1	25	18	L_ L_	4	THURSDAY	Su Mo Tu We Th 7 18 9 10 11 14 12 12 13 14 14 12 12 13 14 28 29 30 31
	N	26 T OFFICES CLOSED	19 T OFFICES CLOSED	12 L OFFICES CLOSED	5 OFFICES CLOSED	FRIDAY	86335 8735 8735 8735 875 875 875 875 875 875 875 875 875 87
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